

# MEMORANDUM OF UNDERSTANDING

BETWEEN



AND



**UNIVERSITAS DHYANA PURA**  
Jalan Raya Tegaljaya, Dalung, Kuta Utara  
80361, Badung, Bali

**MERCY COLLEGE PALAKKAD**  
Pallipuram P O, Palakkad District  
Kerala State, India 678006

02 February, 2026

## I. INTRODUCTION

This Memorandum of Understanding ("MOU") is made between UNIVERSITAS DHYANA PURA BALI ("UNDHIRA BALI"), a body corporate incorporated under The Ministry of Higher Education and Sciences Decree No. 25, 1963, and MERCY COLLEGE PALAKKAD, affiliated to the University of Calicut, Kerala, India.

## II. INTENTION & SCOPE OF MOU

This MOU is intended to establish the framework for understanding and cooperation between UNDHIRA BALI and TP in the areas of staff and student exchanges and in the sharing of expertise, knowledge and information.

## III. OBJECTIVES OF EXCHANGES

The objectives are to promote the following:

1. the exchange of students
2. the exchange of faculty members
3. the exchange of academic information and materials of joint research program cultural exchanges between the institutions

## IV. COMMITMENT OF UNDHIRA BALI AND MERCY COLLEGE PALAKKAD

### In Respect of Student Exchange

1. Both institutions will ensure that the selected student(s) meet the appropriate academic and relevant requirements as determined and agreed upon by the two institutions. It is mutually agreed that the intended exchange be made known to the host institution in advance.
2. Where an exchange is effected, the travelling and living expenses will be the responsibility of the exchange student(s) unless otherwise negotiated.
3. The institution in which the exchange is made ("host institution") shall not impose any tuition fee on the exchange student(s).
4. Students are expected to purchase health and travel insurance as required by the host country. They must present these documents and their translations to the host institution before departure from the home country.



5. Each institution will negotiate and agree on the number of students to participate in each program. Both institutions agree that the length of student exchange shall not exceed six (6) months for each student.
6. Subject to availability, the host institution will provide or help make appropriate arrangements for accommodation and also provide assistance in dealing with administrative procedures for exchange students.
7. Both institutions affirm that the exchange students have the necessary personal funding resources to meet their financial obligations.
8. Students may be attached to the host institution for study in an approved program or for work attachment to a research laboratory in the host institution. The students shall be enrolled as non-degree/diploma students at the host institution.
9. The host institution shall provide the home institution with an evaluation of the student's course work at the host institution upon the request of the home institution. This may be recognized for academic credit at the home institution according to its rules and regulations.

#### In Respect of Faculty Exchange

1. Both institutions will consult on a regular basis regarding the possibility of staff exchange in areas of teaching, research or administration. The period of exchange will not exceed one (1) year. The exchange will depend on the needs of the institutions and availability of staff for exchange.
2. Both institutions will ensure that the selected staff meet the appropriate work, language and other requirements as determined and agreed upon by the two institutions. It is also agreed that the intended exchange be made known to the host institution at least six (6) months in advance.
3. Where an exchange is effected, the salary, travelling and living expenses will be determined by the institution from which the exchange is made ("home institution") according to the prescribes of the home institution, unless otherwise negotiated.
4. Subject to availability, the host institution will provide or help make appropriate arrangements for accommodation.
5. The host institution will set working conditions and privileges, which are at least equivalent to those accorded to resident staff of that institution.
6. Staff members are expected to purchase health and travel insurance as required by the host country. They must present these documents and their translations to the host institution before departure from the home country.
7. Each institution will negotiate and agree on the number of staff members to participate in each exchange.
8. The host institution will assist the exchange staff in dealing with the relevant administrative procedures.
9. Where teaching and research staff members are placed on exchange, advance agreement shall be made between the two institutions with respect to access to special facilities such as laboratories, dedicated equipment, office accommodation, email and computing support and the like.

#### **V. ACADEMIC COORDINATION**

The MOU will be coordinated by ..... Head of International Office from Universitas Dhyana Pura and Dr. N M Louly , Principal from Mercy College Palakkad.

#### **VI. MOU TERMS**

1. All individuals on exchange under this MOU shall be subjected to the laws of the host country and the legislation, in whatever form, governing the affairs of the host countries. Exchange students to ... (country name) are required to satisfy the immigration rules governing application of student pass and visa of ... (country). Overseas exchange students to ... (country) may be required to undergo an extensive medical examination.
2. The institutions acknowledge that the provisions in this MOU represent their mutual intentions and commitment towards promoting institutional exchanges in accordance with the terms and conditions of this MOU. But this MOU is not intended to create any legally binding obligations nor contractual relationship between the institutions. In the event that a separate legal agreement needs to be executed in relation to this MOU, both institutions, may



negotiate in good faith on the terms and conditions of a legal agreement to be executed at any other appropriate time.

#### VII. DURATION AND TERMINATION

1. This MOU will become effective on the date first mentioned upon the signature by representatives of the two institutions. The MOU shall be in force for a period of five (5) years from the date of this MOU and may be renewable after re-negotiation procedures have been completed.
2. The MOU may be terminated at any time by either institution by giving at least six (6) months' notice to the other institution in writing.
3. Amendments to this MOU will only be made by the agreement and in writing of both institutions.

IN WITNESS WHEREOF the institutions have caused this MOU to be executed by their respective authorized representatives the date first mentioned above.

*[Handwritten signature]*

Signed by for and on behalf of  
**UNIVERSITAS DHYANA PURA**  
Prof. Dr. I Gusti Bagus Rai Utama, SE, M.MA, MA  
Rector  
Universitas Dhyana Pura  
Indonesia

*N.M. Louly*

Signed by for and on behalf of  
**MERCY COLLEGE PALAKKAD**  
Dr. N M Louly, Principal,  
Pallipuram P O, Palakkad District  
Kerala State, India 678006  
**PRINCIPAL**  
**Mercy College, Palakkad-06**

